

Specifications for: **SBE-706-5A AB Outgoing Envelope 8/20**

Must be printed in accordance with the following specifications and conditions:

PRINTER: Provide envelope for approval prior to printing quantities required.

PAPER: 24# White Wove

SIZE: #11 Envelope

FLAP: Gummed flap or Peel and Seal

INK: Black and Blue (PMS 7687)

PRINT: Both sides.

ARTWORK: Artwork attached.

LOGO: No manufacturer's logo is to be printed on forms

PACKAGING: Boxed in multiples of 500 or less

# Official Absentee Ballot

SBE-706-5A 8/20

Place Seal  
Here

Locality Voter Registration Office  
PO Box 123  
Your Town, VA 23456

**Return Service Requested**



Valentina Q. Voter  
5678 Seventh Ave, Apt 9863  
Franklin, VA 99999-1278

## Official Absentee Ballot

Why wait? Return your ballot on or before Election Day.

### Contact information



Locality Voter Registration Office  
123 Street Road  
Your Town, VA 23456

Open Monday to Friday  
8:00 am to 4:00 pm

Open until 7:00 pm on Election Day



[www.locality.gov/vote](http://www.locality.gov/vote)



[vote@localityva.gov](mailto:vote@localityva.gov)



Information in English: 123-456-7890



Fax: 234-567-8901

### How to return your ballot



Mail your marked ballot by:

- U.S. Postal Service
- A commercial delivery service, such as UPS, FedEx, or DHL

**Mailed ballots must be:**

- Postmarked on or by Election Day and
- Received by noon the Friday after Election Day

**Deliver** your marked ballot to



- The General Registrar's office
- Delivered ballots must be received by 7:00 pm on Election Day