Dear [NAME]:

Our records indicate you were issued an absentee ballot on [DATE] for [OLD LOCALITY]. According to our records, as of [DATE], you updated your voter registration information to:

[NEW RESIDENTIAL ADDRESS]

You are now registered to vote in [NEW LOCALITY]. In Virginia, a voter may only vote in the locality where he or she currently resides.

We are writing to inform you that your absentee ballot for [OLD LOCALITY] has been cancelled. Your absentee ballot from [OLD LOCALITY] is no longer valid. If you have this ballot, you may destroy it or return it unused to our office.

You may vote in [NEW LOCALITY] on Election Day. Find your polling place at: <https://vote.elections.virginia.gov/VoterInformation/PollingPlaceLookup>.

Would you still like to vote absentee?

If you qualify to vote absentee, you may request a new absentee ballot by mail or vote absentee in person.

**Mail Absentee Voting**: Submit a new absentee application via the Department of Elections’ online portal at: <https://vote.elections.virginia.gov/VoterInformation>. The deadline to request a ballot by mail is [DATE].

**In-Person Absentee Voting**: Dates, times, and locations can be found through your new Voter Registration office at:<https://vote.elections.virginia.gov/VoterInformation/PublicContactLookup>. The last day to vote absentee in-person is [DATE].

If you have any questions about this notification, please contact your new Voter Registration office in [NEW LOCALITY].

Sincerely,

[GENERAL REGISTRAR NAME]