

- A new request type has been added to the Service Desk Portal. The request type is called Emergency Polling Place Change. Select Emergency Polling Place Change to initiate the change process. The request will be routed through the appropriate approvals until it is complete. Email statuses are emailed out as the request progresses through the process.

Welcome! You can raise a VERIS Help request from the options provided.

What do you need help with?

[Search help](#)

Common Requests

Internal ELECT services only



User Software Support

Get assistance for general questions related to applications - e.g., training.



Report a Security-Related Issue

Report any issues related to security breaches, suspicious communication, etc.




Report a system problem

Report any problems related to the system or request new functionality.




Emergency Polling Place Change

- The Emergency Polling Place Change will bring up an online form that will replace ELECT 310 Form. The form cannot be submitted until all the appropriate fields have be completed. Certain responses to questions may open up other questions on the form.

 [Help Center](#) / [Service Desk Demo](#)

Emergency Polling Place Change

Raise this request on behalf of

 Kirk Lortz

Email/Phone

Severity


Normal - Isolated impact

Locality

Locality

Accomack County

Attachment *(optional)*

 Drag and drop files, paste screenshots, or
browse

Polling place that requires emergency relocation

Name *

Street Address 1 *

Street Address 2

Zip Code *

Precinct Code *

New polling place location

Name *

Street Address 1 *

Street Address 2

Zip Code *

Precinct Code *

Type of Relocation *

- ☐ Temporary
- ☐ Permanent

Additional Information

Briefly, please describe the nature of the emergency that make the current polling place unusable. Please note that by Virginia Law, an emergency means a rare and unforeseen combination of circumstances calling for immediate action. (Va. Code § 24.2-304(D) *)

Is the new polling place location accessible to qualified voters as required by the provisions of the Virginians with Disabilities Act, the Voting Accessibility for the Elderly and Handicapped Act, and the Americans with Disabilities Act relating to public services? *

- ☐ Yes
- ☐ No

Will more than one polling place be located at this address/in this building? *

If "Yes" go to the SUPPLEMENTAL QUESTIONS below.

- ☐ Yes
- ☐ No

Voter Notification

If your emergency polling place relocation is approved, you must provide notice to voters "appropriate to the circumstances of the emergency." Below, please select which methods you will use to provide notice to voters: *

- ☐ Individual mailed notice to voters (suggested if possible)
- ☐ Posted at each polling place being moved to a new location
- ☐ Given to the public through all available news, media, radio, and TV
- ☐ Other

Please note that your notice to voters **MUST** include the following:

- Name of old precinct and name and address of its old polling place
- Reason for moving the polling place
- Precise location, name, and address of new polling place
- Phone number of the General Registrar's office with a statement that any voter may call the office for clarification

Candidate Notification

If your emergency polling place relocation is approved, you must also provide individual notice to all candidates on the ballot in that precinct. Please indicate how you will give individual notice: *

- ☐ Email
- ☒ Mail
- ☐ Telephone
- ☐ Given to the chairman of parties
- ☐ Other

Supplemental Questions

You have indicated that you plan to have more than one polling place at the same address. The following questions concern legal requirements for polling places, including the requirements under section 24.2-310 of the Code of Virginia.

If more than one polling place is located in the same building, each polling place must be located in a separate room or separate and defined space. Will each of your polling places be located in a separate room or separate space? *

- ☐ Yes
- ☐ No

The polling place for each precinct must be within its own county or city AND either within the precinct or within one mile of the precinct boundary. Will each of your polling places be within one mile of its precinct boundary? *

- ☐ Yes
- ☐ No

For ballot security reasons, it is important that each polling place have a unique chief officer and assistant officer. Will each polling place at this location have a unique chief officer and assistant? *

- ☐ Yes
- ☐ No

In light of **COVID-19**, additional precautions should be taken to ensure voter safety when consolidating polling places. Please briefly describe your plan to keep voters safe. Specifically, please address the following:

How will you manage social distancing at this consolidated location? *

How will you manage lines on Election Day? *

Describe the facilities parking availability *

Create

Cancel