



## Instructions:

Choose the appropriate column for the list you are requesting. Choose only one qualifier per column. You may request both lists by selecting a single qualifier from each column. All applicants must supply current address.

*I understand that all registered voter information derived from the Virginia Voter Registration and Election Information System (VERIS) is the property of the Commonwealth protected by privacy laws under which I may be liable for civil and criminal penalties for misuse.*

## Request for List of Voters in Primaries or Elections

Pursuant to § 24.2-406, I represent and agree that I qualify to receive the list of persons voting at primaries and elections and will use this information solely for the purpose described as:

### CHOOSE ONE:

- ☐ A candidate for election or political party nomination to further my candidacy;
- ☐ A political party committee or official thereof for political purposes only;
- ☐ A political action committee that has filed a current statement of organization with the Department of Elections pursuant to § 24.2-949.2 or with the Federal Elections Commission pursuant to federal law, for political purposes only;
- ☐ An incumbent officeholder to report to my constituents;
- ☐ A member of the public or a nonprofit organization seeking to promote voter participation and registration by means of a communication or mailing without intimidation or pressure exerted on the recipient, for that purpose only.

## Request for List of Registered Voters

Pursuant to § 24.2-405, I represent and agree that I qualify to receive the list of registered voters for my district and will use this information solely for the purpose described as:

### CHOOSE ONE:

- ☐ A candidate for election or political party nomination to further my candidacy;
- ☐ A political party committee or official thereof for political purposes only;
- ☐ A political action committee that has filed a current statement of organization with the Department of Elections pursuant to § 24.2-949.2 or with the Federal Elections Commission pursuant to federal law, for political purposes only;
- ☐ An incumbent officeholder to report to my constituents;
- ☐ A nonprofit organization that promotes voter participation and registration for that purpose only.

## IF YOU ARE THE PURCHASER:

\_\_\_\_\_  
Print your Name and the Name of Organization purchasing (if any)

\_\_\_\_\_  
Print Name of Organization Chairman / President (if applicable)

## IF YOU ARE A VENDOR/CONTRACTOR:

\_\_\_\_\_  
\* Signature of authorized Vendor/Contractor

\_\_\_\_\_  
\* Print Vendor/Contractor Name

\* NOTE: A request for voter file information submitted by a vendor on behalf of a qualified purchaser must include the name and signature of the qualified purchaser. A separate, original request form completed and signed by the qualified purchaser is also acceptable, but must accompany this form if submitted by a vendor. A request that does not comply with these requirements will not be accepted.

**All applicants must supply current address and phone number:**

Address \_\_\_\_\_ APT/Suite # \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_

I understand that the lists requested are the property of the State Board of Elections of the Commonwealth of Virginia, and I hereby state or agree, subject to felony penalties for making false statements pursuant to § 24.2-1016, that (i) I am a person authorized by §§ 24.2-405, 24.2-406, 24.2-706 or 24.2-710 of the Code of Virginia to receive a copy of the lists described; (ii) the lists will be used only for the purposes prescribed and for no other use; and (iii) I will not permit the use or copying of the lists by persons not authorized by the Code of Virginia to obtain them.

\_\_\_\_\_  
Signature of Applicant or Chairman / President

**WARNING: INTENTIONALLY MAKING A MATERIALLY FALSE STATEMENT ON THIS FORM CONSTITUTES THE CRIME OF ELECTION FRAUD, WHICH IS PUNISHABLE UNDER VIRGINIA LAW AS A FELONY. VIOLATORS MAY BE SENTENCED TO UP TO 10 YEARS IN PRISON, OR UP TO 12 MONTHS IN JAIL AND/OR FINED UP TO \$2,500.**

## For Office Use Only

Account #: \_\_\_\_\_  
Date Received: \_\_\_\_\_

Data Requested: ☐ PPE ☐ LRE  
Application Accepted: ☐ Yes ☐ No

Reason Not Accepted

# Excerpts from the Code of Virginia

## § 24.2-405. Lists of registered voters.

A. The Department of Elections shall provide, at a reasonable price, lists of registered voters for their districts to (i) courts of the Commonwealth and the United States for jury selection purposes, (ii) candidates for election or political party nomination to further their candidacy, (iii) political party committees or officials thereof for political purposes only, (iv) political action committees that have filed a current statement of organization with the Department of Elections pursuant to § 24.2-949.2, or with the Federal Elections Commission pursuant to federal law, for political purposes only, (v) incumbent officeholders to report to their constituents, (vi) nonprofit organizations that promote voter participation and registration for that purpose only, and (vii) commissioners of the revenue, as defined in § 58.1-3100, and treasurers, as defined in § 58.1-3123, for tax assessment, collection, and enforcement purposes. The lists shall be furnished to no one else and used for no other purpose. However, the Department of Elections is authorized to furnish information from the voter registration system to general registrars for their official use and to the Department of Motor Vehicles and other appropriate state agencies for maintenance of the voter registration system, and to the Chief Election Officers of other states for maintenance of voter registration systems.

## § 24.2-406. Lists of persons voting at elections.

A. The Department of Elections shall furnish, at a reasonable price, lists of persons who voted at any primary, special, or general election held in the four preceding years to (i) candidates for election or political party nomination to further their candidacy, (ii) political party committees or officials thereof for political purposes only, (iii) political action committees that have filed a current statement of organization with the Department of Elections pursuant to § 24.2-949.2 or with the Federal Elections Commission pursuant to federal law, for political purposes only, (iv) incumbent officeholders to report to their constituents, and (v) members of the public or a nonprofit organization seeking to promote voter participation and registration by means of a communication or mailing without intimidation or pressure exerted on the recipient, for that purpose only. Such lists shall be furnished to no one else and shall be used only for campaign and political purposes and for reporting to constituents....

## § 24.2-407. Statement for persons receiving lists of persons registered or voting; penalties.

Any person receiving lists pursuant to §§ 24.2-405, 24.2-406, 24.2-706, or 24.2-710 shall sign the following statement:  
“I understand that the lists requested are the property of the State Board of Elections of the Commonwealth of Virginia, and I hereby state or agree, subject to felony penalties for making false statements pursuant to § 24.2-1016, that (i) I am a person authorized by §§ 24.2-405, 24.2-406, 24.2-706, or 24.2-710 of the Code of Virginia to receive a copy of the lists described; (ii) the lists will be used only for the purposes prescribed and for no other use; and (iii) I will not permit the use or copying of the lists by persons not authorized by the Code of Virginia to obtain them.  
Signature of Purchaser .....

## § 24.2-1016. False statements; penalties.

Any willfully false material statement or entry made by any person in any statement, form, or report required by this title shall constitute the crime of election fraud and be punishable as a Class 5 felony. Any preprinted statement, form, or report shall include a statement of such unlawful conduct and the penalty provided in this section.

**Virginia Department of Elections**

**Online:** [elections.virginia.gov](http://elections.virginia.gov)

**Voice:** (800) 552-9745

**TTY:** (800) 260-3466

**Richmond local:** (804) 864-8901